

Erie High School Booster Club Board Meeting

Date & Time: April 3rd, 2024 at 6pm

Location: Azteca Restaurant

Call to Order: 6:12pm

Roll Call

Vice President - Kate Arnold

Secretary - Jennifer Slater

Treasurer - Anneli Taylor

After Prom Chair - Michelle Hall

Bingo Chair- Michelle Kelly

Outgoing Concessions - Krista Ailey

Concessions Chair - Raelene Navulur

Staff Appreciation Chair - Jaclyn Biodrowski

Scholarship Chair - Steve Biodrowski

Not Present:

President - Matt Powell

Advertising/Marketing Chair - Chris Powell

Approval of Minutes - Kate A. made a motion to approve minutes from the meeting held March 5th, 2024. Michelle H. seconded the motion. The minutes were unanimously approved.

President's Report - (via Kate Arnold, Vice President)

- Still waiting to talk to Chad about the expectation around going to the district first, rather than having teams go to parents to raise contingent grants.
- ROTC is going to be our first ad for the scoreboard, Brightland Homes will probably be next.
- Scoreboard Menu has been finalized and will be blasted out to school and community asap.

Vice President's Report - Kate Arnold

- Nothing to report at this time.

Secretary Report- Jenn Slater

- **Grant Requests:** No new requests at this time. Current cycle closes **April 21st.**
- **Upcoming Dates**
 - April 13th - Prom/After Prom
 - April 20th - BC Scholarship Apps due
 - April 24th - Board & Open House Booster Meeting
 - May 6 - 10 - Teacher Appreciation Week

- May 21 - Senior Day Picnic
- May 23rd - Senior Night of Reflection - Announce BC Scholarships
- **Social Media Posts - Scholarships**, After Prom Volunteers, Online Spirit Wear, Upcoming Open Meeting, Bingo every week, AMF, K Soop.
- **4/24 Open Meeting & available positions** - Michelle H. would like After Prom Chair updated, she will share bullet points to post on our website.

Treasurer Report- Anneli Taylor

- Anneli provided the March 2024 Statements of Financial Activity to the Board. This has been uploaded to our website and can be found under Financial Reports and in the Booster drive Financials folder.
- Tax update – IRS has abated the approximate \$10,000 fine for the 2021 non-filing of Form 990. We are still waiting for the IRS decision on our abatement request for the \$4,000 fine for the late filing of the 2022 Form 990, as the extension was never
- Tax accountant – Anneli provided an update about looking to hire a tax accountant, this will be completed after April 15th.

Committee Reports including upcoming volunteer needs:

Spirit Wear Sales - Kate Arnold

- Kate is planning to place an order for fall spirit wear at the end of May if funds are available. To be discussed at our Mat meeting.

Bingo - Michelle Kelley

- Player numbers increased in March. The move to one session for Friday Night Bingo is beneficial.
- Power Bingo will be held on April 6th. Tickets for this sold out in one day! Michelle anticipates ~\$40,000 in earnings from this day. Michelle will have exact numbers early in the week following Power Bingo, and will inform the Board so that we can determine numbers for After Prom and Senior Scholarships.

Concessions- Raelene Navular

- Raelene shared that the large Track Meet held 3/29 netted \$573.04, with \$302 in tips. Track also had a coffee/hot chocolate Food Truck at the meet, which may have impacted our revenue, and will be a discussion with the Track coaches regarding their earnings. This was a good learning experience for her, and she is drafting an email to Coach Havard about our needs for next year's meet, which includes more adult volunteers in Concessions.
- Raelene noted that the revenue for some spring sporting events was small, and questioned the need to pay volunteer groups the full amount.

- Krista Ailey was present and transferred the Booster Club's Tax Exempt Cards/Information from Sam's Club, Walmart and Costco over to Raelene.
- Kate Arnold made a motion to add Raelene to the Booster Club's Bank Account. This will help her with purchasing items and depositing cash from Concessions. Krista Ailey will be removed from the Bank Account, as she transitions out of this position. Steve Biodrowski seconded the motion. The motion was unanimously approved.
- Lisa Cooper (a previous Board Member) is still listed on our Square account. Her name needs to be removed, and replaced by the Booster Club as an entity if possible. If a specific name of a Board Member needs to be listed, we will list Kate Arnold. Anneli made a motion to approve this change, and Jaclyn seconded the motion. The motion was unanimously approved.

After Prom - Michelle Hall

- Kate motioned to approve \$10,000 in After Prom Scholarships. It was noted that we may be able to increase this number after Power Bingo revenue is determined shortly after April 8th. Historically, we have provided \$15,000 - \$20,000 per year. Jenn S. seconded the motion, and it was unanimously approved by the Board.
- Michelle shared that we currently have prizes valued in total at \$33,000, which is up over last year.
- Michelle noted the need for more volunteers. If we do not get the volunteers needed, she will have to close stations. We will push for more volunteers through the school, social media and personal contacts.

Membership Chair - Open Position

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Staff Appreciation Chair - Jaclyn Biodrowski

- Staff Appreciation week is May 6th - 10th. We will be providing bagels donated from Einstein Bagels on Tuesday, May 7th. We will be purchasing the cream cheese for the bagels.
- Jaclyn is working with Spitz to provide lunch for the staff on May 9th, with a targeted budget of \$1200.
- Jaclyn inquired about a table cloth with the Erie Booster Club name on it. We have been using the wrap from the tent on our tables. It was suggested that we look into purchasing this item in the future.
- The Booster Club received an email from Justin Carpenter regarding our assistance with the Senior Picnic again this year. We plan to support this as we did last year, by providing the meat for grilling and asking for donations for other items from parents. More information to come on this.

Scholarship Chair - Steve Biodrowski

- Scholarship Applications are due April 20th. The total amount of scholarships is still to be determined.

New Business

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Old Business

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Meeting Adjourned: 7:37pm

NEXT MEETING

Date & Time:

April 24th at 5pm - Board Meeting

April 24th at 6pm - Open House Meeting

Location: Colorado National Golf Course