

Erie High School Booster Club Board Meeting
Tuesday, December 20th, 2022
6pm over Zoom

Call to Order: 6:00pm

Roll Call

Vice President - Matt Powell

Secretary - Jennifer Slater

Treasurer - Kate Arnold

Bingo - Michelle Kelly

Concessions - Krista Ailey

Approval of Minutes - Kate A. made a motion to approve minutes from the meeting held November 15, 2022. Michelle K. seconded the motion and the minutes were unanimously approved.

President's Report

- Matt reported on two upcoming Meetings with school. Matt is planning to attend, and is preparing a slide show to share information about who we are and what we do. He will also encourage coaches to volunteer for Concessions dates. All Booster Club members are invited to attend.
 - 1/4/23 Athletic Coaches and Justin @ 9pm (Zoom)
 - 1/6/23 Faculty Meeting @ 8am

- The Booster Club was included in the Principal's EHS Update on 12/9/22. It included the letter we put together sharing our information. We are gaining traction with the administration and athletic department at the school.

Secretary Report- Jenn Slater

Upcoming Dates:

- **January 19th, - 8th Grade Registration Night** - The Board agreed that we should have a presence at the High School on this night. Kate & Jenn will sell spirit wear, Matt will also attend to sign up parents on an interest list for the Booster Club. He will bring a computer to sign up parents that night, we will also make a signup sheet.
- **February 15th - Parent Teacher Virtual Conferences** - Jenn will check with admin to see if that means teachers will be holding conferences in the school or from home, and our meal provision will be based on that. We will discuss this at our next meeting.

Treasurer Report- Kate Arnold

- Kate provided the December Statement of Activity to the Board. This will be uploaded to our website and can be found under Financial Reports on our website. In addition, Kate shared the current balance in each Booster Club account.

Booster Checking: - \$29,428.27

Bingo Checking: - \$159,851.37

Football Checking - \$1.00

Booster Savings: \$23,065.61

- Kate was able to get a signature from Abbey, the former BC President, to remove her from the Banking Account. Due to challenges with the current bank, Kate is looking into other banking institutions. She will let the Board know if/when a change will occur.

Committee Reports including upcoming volunteer needs:

Bingo - Michelle Kelley

- Michelle H. shared that her account is up \$13,000 from this time last month, as this is typically a busier time of year.
- Michelle emailed admin the 2023 schedule for Bingo volunteers. Mr. Cooper will share this to all faculty, coaches, etc. at EHS. They have until January 9th to submit their requests, then she will put together a schedule. Remaining dates will then be offered to the community groups that help with Bingo.
- The Bingo Toy & Food Drive that we donated to occurs on Friday, Dec. 23rd.
- Michelle K. submitted information for the Bingo License.

Concessions- Krista Ailey

- The Health Department visited indoor Concessions during the last basketball game on 12/19/2022. There were zero violations.
- Per the health department representative, the school does not have the installation of a dishwashing sink in their budget.
- Krista expressed her continued need for Wifi in concessions. Matt will take this up with the Principal ASAP.
- Krista is preparing for a large Robotics Tournament at EHS on January 28th.

Spirit Wear- Kate Arnold

- The November online Sales report shows that we sold \$3,170 worth of product through BSN online sales.. We get 10% of that banked (to be used for ordering more spirit wear.)
- Kate is working with a new BSN rep, and they are now using a local supplier, which makes working with their company a better experience.
- Kate purchased an iPad for Spirit Wear sales at a cost of \$293, paid for by the Booster Club.
- Krista agreed to sell lanyards and car magnets through indoor concessions on behalf of the Booster Club Spirit Wear. Kate will add those items to Square for Krista to sell them.
- Kate/Jenn will look at dates for selling at basketball games on subsequent nights

Grants

- The next round of grants begins January 1st. We need to promote this next round to EHS staff.

- Admin requested \$1300-\$1500 as a special grant to cover Courtney Stanessa's flight to Florida for Cheer Nationals as a chaperone for cheer/dance/poms. Overall, members approved based on available funding, and building a good standing with the school and Courtenay's contributions to the Athletic Department, but questioned the amount requested. Matt will talk with the admin about the details, and questions that arose from the Board and follow up with us.
- 12/21/22 - Matt motioned for approval of a \$1000 grant to pay for a portion of Courtenay's Cheer Nationals trip. Jenn S. seconded, and all members approved the grant request.

New Business

- **Volunteer Needs** - Jenn referred to the document we were working on in October as a launching pad for defining our volunteer needs. The Game Manager Position that Michelle K. needed is included, and she will review for accuracy.
- Volunteer Needs and a push for Volunteers will be discussed at our next meeting. All committee heads are asked to gather a list of their needs for posting on our website and to the community, and to review the previous document.
- Get Boosted Newsletter - Creation of this will be discussed at our next meeting.
- We need to communicate with the Booster Clubs from the middle school PTO's to encourage them to get involved with us as their kids move to high school, and to potentially promote the high school Booster Club in their MS newsletters.
- Our next round of grants begins January 1st.

Old Business

- Our Bylaws and Articles of Incorporation are complete and still needs to be submitted to the Secretary of State. Matt will send the information to Jenn to submit.
- The teaching staff at EHS sent the Booster Club a kind note thanking us for sponsoring their Holiday Party.
- No movement yet on the scoreboard project from the District.

Meeting Adjourned: 6:45pm

NEXT MEETING

Thursday, January 12th

6pm

Bird House

Jenn will make a reservation