

Erie High School Booster Club Board Meeting
Date & Time: Monday May 8th, 6:30pm
Location: Colorado National Golf Course Restaurant

Call to Order: 6:49pm

Roll Call

Vice President - Kate Arnold

Secretary - Jennifer Slater

Bingo - Michelle Kelly

After Prom - Michelle Hall

Concessions - Krista Ailey

Membership Chair - Raelene Navulur

Staff Appreciation Chair - Jaclyn Biodrowski

Scholarship Chair - Steve Biodrowski

Approval of Minutes - Michelle H. made a motion to approve minutes from the meeting held 4/12/2023. Jaclyn B. seconded the motion and the minutes were unanimously approved.

President/Vice President Report - Kate Arnold (Presiding over meeting for Matt Powell in his absence)

- Scoreboards are still a full go. (Revenue for ads - it has not been determined who will manage that - We are pulling for us!)
- Meador's Masters has partnered with us for their concert and will be donating \$25/ticket sold using our code. Final numbers will be sent to us once the concert is over.

Secretary Report- Jenn Slater

Upcoming Dates:

- **Social Media Requests** - Upcoming: Staff Appreciation, Staff Appreciation Lunch, June 10 Power Bingo, 1 more for Alumni Applications; Graduation, Senior BBQ Ongoing: Volunteer Requests, Bingo, Spirit Wear
- **Grant Requests**
 - **Judy Trinkner for a Literacy Magazine** - \$799 for publication of 250 copies, or \$2,497 for 500 copies of Prestige, a literary magazine with student articles/art to distribute to the community. They have earned partial funding through volunteer work with us, and this is the remaining amount needed. Michelle H. motioned to approve the grant request funding, Jenn S. seconded the motion. Steve B. motioned to approve an amount of \$2,500, Kate A. seconded the motion. All were in favor and no one was opposed. Jenn will follow up with the applicant and inform them of our decision.
 - **Basketball** - \$2,450 for combined program fees for 4 June team basketball camps, to be competitive with other 6A programs in training our athletes. The

basketball program has earned some funding through volunteer work with us, but cannot cover this cost through their program. The Board discussed this request, citing reasons against funding this grant including: funding does not support the entire program with only 12 athletes attending each camp; several of the other sports have parents pay these fees, therefore it should be considered a parent responsibility; it is not a true need as camp is optional. The Board also stated that if individual player's families cannot afford to pay the fee for camp, they would consider funding for those who cannot pay.

- In addition, Board members stated they would prefer to pay for equipment or uniforms. The Board noted that basketball also requested a grant of \$5,000 in the fall for uniforms, as a new coach with an underfunded program, and Boosters only partially funded \$2,200 of that grant due to the newness of the grant program at that time. The Board requested the coach resubmit that grant application for full funding.

Jenn will follow up with the applicant and inform them of our decision.

- **Submission of Bylaws/Articles of Incorporation** - In process, awaiting final tax numbers and state registration to be completed. Matt will let Jenn know when registration is complete.

Treasurer Report- Kate Arnold for Anneli Taylor, (absent from meeting)

- Tax Update - Kate - An extension was filed for 2019 Taxes. We do not owe taxes, but the report must still be filed. An extension was filed because Kate needed to track down 2019 records and reconcile everything with Quickbooks. While searching for these items, Kate discovered a large amount of unopened mail from 2019 and 2020, which included uncashed checks worth a few thousand dollars (most in small amounts.) This loss can not be recovered. Kate will ensure the backlog will be cleared up before handing this over to Anneli.
- Kate provided the Statement of Activity to the Board. Again, the statement looks substantially different because we are continuing to incorporate Bingo earnings and After Prom held in April into our statements in Quickbooks. Once everything is up to date, it will become more consistent. This statement will be uploaded to our website and can be found under Financial Reports.
- Account Balances:
 - Bingo Checking - \$150,757.66
 - Booster Club Checking - \$38,205.35
 - Booster Club Savings - \$23,070.47

Committee Reports including upcoming volunteer needs:

Scholarship Chair - Steve Biodrowski

- **Senior Scholarships** - 31 total submitted - 5 initially missing transcripts, requested and submitted after deadline.

- The Board decided that any application that was incomplete on the deadline date will not be considered for a scholarship. The Board decided to hold a random drawing of the 26 applications to determine the ten recipients of the \$2,000 scholarships. The recipients have been documented on a spreadsheet in our Google Drive.
- With 16 scholarship applications remaining, the Board discussed providing a small scholarship to each remaining applicant. After reviewing the budget, Michelle K. made a motion to approve \$8,000 in scholarships to be divided equally among the 16 remaining applicants, for \$500 each. Jenn S. seconded the motion, all were in favor and no one opposed.
- Scholarship winners will be announced at the Senior Night of Reflection. Steve will share the information with Paul Stecina to add them to the slides. We discussed having a Board Member there that evening to hand out a certificate. Who is interested? Steve will follow up with each recipient after the Night of Reflection with instructions.
- **Alumni Applications** - 8 applications have been submitted online, 1 application via mail. Applications are in our Google file. The deadline is May 14th. We will determine recipients at our next meeting.
 - Jenn will post one more reminder on social media, and Steve will transition respond to applications received, placing them in our Google File.
- **After Prom Scholarships**
 - Michelle K. will continue to respond to After Prom Scholarships this year, while Steve transitions into this position. Checks will be mailed at the beginning of August.

Bingo - Michelle Kelley

- **Outside Requests to Work Bingo** - Michelle K. had 2 recent outside requests from non EHS groups wanting to work Bingo. The Board discussed whether to allow groups outside of EHS to participate in Bingo. Currently, Scouts is a consistent non EHS group that works Bingo, but they have a history of working for Bingo during the pandemic when we were unable to get other groups to participate. There are two open dates that EHS groups have not filled this summer that the groups are requesting, and multiple open dates that are unfilled in the fall. Michelle will again email EHS groups mid-summer to fill those open dates in the fall, but it's likely that we will still have open dates to fill. After a Board discussion, it was approved to have outside groups participate in Bingo, but only after dates have been offered to EHS groups first. This will help Michelle fill all of her dates with volunteer groups.
- **Volunteer Needs** - Track failed to show up with volunteers for their scheduled Bingo date. Bingo had to run the night with the 5 volunteers they had on hand, which they made work, but it was a very challenging situation for them. This will be addressed with track.
- **Other Needs** - Bingo has experienced a drop off in player participation since moving to Friday nights. This is being monitored and something we will ride out for the time being.

Wednesday nights had a large following, and Michelle anticipates that many of our loyal players will transition to Friday night. Summer also typically is a slower time for Bingo participation.

Staff Appreciation Chair - Jaclyn Biodrowski

- Staff Appreciation Meal - The Staff Appreciation meal is scheduled for Thursday, May 11th. The meal was ordered from Qdoba in Longmont at a total cost of \$1,275. Jaclyn will pick up the meal on the 11th, deliver it to the staff Lounge and stay for cleanup. Jenn S. & Michelle H. will help set up drinks ahead of time as the meal is being delivered very close to the teacher's lunch time. Drinks will be provided by Concessions & After Prom, using their remaining supply.
- Senior BBQ - May 23rd - Jaclyn is in the process of planning the Senior BBQ. She will not be present that day, but several members of the Board will step up to help. Burgers & Hot Dogs will be prepared on our grill, drinks and chips will be served. A sign-up genius will go out to request donations from families. She is working with the Admin on this.

Membership Chair - Raelene Navulur

- Outreach to Middle Schools/8th grade students & parents - Raelene invited the middle school PTO members to our meeting tonight, and will continue to reach out to them for future meetings.
- The 8th Grade Incoming Athlete meeting scheduled for May was canceled. Raelene is looking ahead and planning for Back to School Night.

After Prom - Michelle Hall

- After Prom Recap/Needs - We had 669 students attend AfterProm! The evening went very well, although one student from another school was not allowed entry as they arrived 1.5 hours after the doors closed without their registered student, and the parent of the child was upset. Administration was part of this situation and in agreement with the decision. The administration suggested that we use wristbands to track entrants next year for security reasons, Michelle will consider this along with other options.
- AfterProm awarded \$40,000 in scholarships, and \$21,050 in prizes to students!!!
- Michelle is currently working to close out payments and accounts as she wraps everything up for this year.

Concessions- Krista Ailey

- End of Year Needs - Krista's final concessions are coming up!
- Krsita expressed that she needs athletics to share their plans for Youth Nights with her going forward, as this increases the expected demand at Concessions. The youth attending are also looking to purchase trinkets at concessions, and this is something she would like to be able to plan to have available.
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Spirit Wear Sales - Kate Arnold

- We now have stickers to add to Spirit Wear Sales. Kate is looking to add other stickers before the fall, and to have small items for sale at the concession stand (stickers, lanyards, magnets) when Booster Club is not selling Spirit Wear in person at games.

New/Old Business

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Meeting Adjourned: 9:30pm

NEXT MEETING

Date & Time: June 13th, 2023, 6:30pm

Location: Echo Brewery, Erie