

Erie High School Booster Club Board Meeting

Date & Time: August 21, 2023, 6pm

Location: Master's Restaurant

Call to Order: 6:02pm

Roll Call

President - Matt Powell

Vice President - Kate Arnold

Secretary - Jennifer Slater

Treasurer - Anneli Taylor

Bingo - Michelle Kelly

Outgoing Concessions - Krista Ailey

Membership Chair - Raelene Navulur

Staff Appreciation Chair - Jaclyn Biodrowski

Scholarship Chair - Steve Biodrowski

Approval of Minutes - Matt P. made a motion to approve minutes from the meeting held July 18th, 2023. Michelle K. seconded the motion and the minutes were unanimously approved.

President's Report

- **Scoreboard update** - The scoreboard for the football field is expected to be in place before the September 16th football game vs. Broomfield. The indoor gymnasium scoreboard will be installed after that, about half-way through the fall sports season.
- Mr. Byrd & his students will be operating the scoreboards.
- The Booster Club & the Athletic Department are collecting ads for both the scoreboard and the outside fence. All contracts will go through the school, and will be approved by the district. The expected revenue per year from ad sales is \$200,00 per year. Revenue will be stored in the Booster Club Account, and divided among the athletic teams at the determination of the Athletic Department.
- Matt will provide a list of ad pricing to the Board as soon as it is finalized.
- We will need to add an Advertising/Marketing/Fundraising/Sponsorship position to the Booster Club. Matt will draft a job description and plan for rolling this out.
- Havard, as Dean of Students has requested that we sponsor a monthly awards lunch for about 17-20 students and teachers (Pizza, sandwiches, etc). The Board discussed our general approval of this idea, but requested more specifics in terms of financial commitment and needs. Matt will follow up with Havard. When more details are available we will vote on this.

Vice President's Report - Kate Arnold

- Nothing to report at this time.

Secretary Report- Jenn Slater

- **Grant Requests:**

- Dave Hageman, a coach from the football team, created a proposal for new Weight Room equipment and flooring for EHS in the amount of \$190,88. He has sent this proposal to the school and district for review. The school/district is considering several options to address the need for expansion/updates to alleviate the overcrowding of the school, which includes weight room & athletic needs. The Board agreed that the requested grant amount was beyond our ability to fund. However, if the project moves forward through the school/district, we may be able to support a smaller portion of the project. Matt will respond to Dave regarding this grant request, and will maintain communication with the school on this potential project.
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Upcoming Dates:

- Back to School Night - August 24th
- Faculty Meeting - September 11th
- Briggs Street Bash - September 27th
- Homecoming - Sept. 29th game, Sept. 30th Dance
- Social Media/Website Needs:
 - Lindsay Fox is in charge of the weekly newsletter that goes out to the school. Jenn will ask that our volunteer needs and a link to our website be included in the next newsletter.

Treasurer Report- Anneli Taylor

- Anneli provided the Statement of Activity to the Board. She will upload this to our website, and can be found under the Financial Reports tab.
- Account Balances:
 - Bingo Checking - \$181,491.66
 - Booster Club Checking - \$28,242.83
 - Booster Club Savings - \$23,072.79
 - Booster Spark - \$716.56
- Everything has been transferred into Anneli's name for banking purposes.
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Committee Reports including upcoming volunteer needs:

Spirit Wear Sales - Kate Arnold

- New supplies have been ordered or are nearing order completion for 2023-2024 spirit wear. We were awaiting Principal Griffin's design for Tiger Pride, but that has not been provided yet. Inventory will not be in for Back to School night, so we will not be selling that evening.
- The FBL group at school has sent a proposal to open a school store in the location near the gymnasium. If that happens, we will work with them to sell our gear. We will also be able to use the store area for indoor storage.

Bingo - Michelle Kelley

- Last week, \$89,000 in scholarship checks were mailed out to our alumni's post secondary schools! There are a few scholarships that need to be mailed out yet, as not all recipients submitted their information yet. The need to set a deadline for supplying this information next year was discussed.
- Our Q2 report was submitted to the state, and our organization was ranked second in the state for Bingo revenue!!

Concessions- (Open Position)

- Krista Ailey was present to help us with the transition of her role.
- Planning for Fall Concessions - We hope to open concessions next week (8/28)
- 2 new volunteer forms submitted this afternoon + 1 last week for working concessions. Matt & Michelle Hall will follow up with them to see if we can get them involved.
- Erie Elite Sports (Tara Cone), a new nonprofit organization in Erie that is starting it's first year in tackle football for grades 3-8 and we will be starting basketball for the same ages this winter is looking to raise funds for our program and are interested in the possibility of doing concessions at games. The Board discussed this option, as we are in need of volunteers, but it was decided that we needed to fill this role in house. Matt will respond to their email.
- Construction is near completion on the bathrooms/concession area outdoors. Matt will talk to Cooper about construction cleanup before we go in and clean and prepare for the season.
- We will organize as a group to clean/prepare the spaces together and fill the inventory in the next week.
- Krista will get a list of all of the club/sports leaders to email to start working on getting dates filled for groups to work. She will continue to guide us on stocking inventory, how to order for Chic Fil A (split an order of 250 sandwiches, etc.) and staff for concessions.

Membership Chair - Raelene Navulur

- Raelene will have a table at Back to School night, and will provide water and candy to parents attending to pull them to our table. She'll advertise for membership and volunteers.

Staff Appreciation Chair - Jaclyn Biodrowski

- Follow-up on Teacher Gift Card Packets - We have a few leftover gift cards, which were returned to Anneli for future distribution. The gifts were very appreciated!

Scholarship Chair - Steve Biodrowski

- Scholarship checks went out last week. Steve is following up on a few students that have not submitted their information yet.

Old/Other Business

- Newsletter - Back to School Edition - On hold as we look to fill this position, and concessions needs are higher right now.
- Sponsorship Section on our Website - keep, change, eliminate, pursue? How do middle/elementary PTO's use this? This will be addressed when we fill our new Fundraising role.

Meeting Adjourned: 8:00pm

NEXT MEETING

Date & Time: September 21st, 6pm

Location: Wapos